



Scrutiny Co-ordination Committee

Time and Date

10.00 am on Wednesday, 20th April, 2016

Place

Committee Rooms 2 and 3 - Council House

Public Business

1. **Apologies and Substitutions**

2. **Declarations of Interest**

3. **Minutes** (Pages 5 - 10)

(a) To agree the minutes of the meeting held on 9 March, 2016

(b) Matters Arising

4. **City Centre Destination Leisure Facility - Progress Update** (Pages 11 - 18)

Briefing Note of the Executive Director of Place

Councillors A Khan and Maton, Cabinet Members for Culture, Leisure, Sports and Parks and Business, Enterprise and Employment respectively, have been invited to attend for consideration of this item.

5. **Combined Authority Update**

To receive an oral update at the meeting

Councillors Lucas and Maton, Cabinet Members for Policy and Leadership and Business, Enterprise and Employment respectively, have been invited to attend for consideration of this item.

6. **Scrutiny Management**

Councillor Duggins, Chair of the Scrutiny Co-ordination Committee, attended the Coventry Investment Fund Cabinet Committee meeting held on 8 March, 2016 for the item relating to "Coventry Investment Fund – Sitel New Operations Centre" and agreed that the decision was urgent and that call in should not apply. In accordance with the Constitution, this matter is reported to inform the Committee of the reason for urgency which is that to delay the implementation of the proposal had the potential of putting the proposed project at risk.

7. **Outstanding Issues**

All outstanding issues have been included in the Work Programme

8. **Scrutiny Co-ordination Committee Work Programme 2015/2016** (Pages 19 - 26)

Report of the Executive Director of Resources

9. **Any Other Items of Public Business**

Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

Private Business

Nil

Chris West, Executive Director, Resources, Council House Coventry

Tuesday, 12 April 2016

Notes:1) The person to contact about the agenda and documents for this meeting is Suzanne Bennett, Democratic Services, Council House, Coventry, telephone 7683 3072, alternatively Tel: 024 7683 3073 Email: suzanne.bennett@coventry.gov.uk

2) Council Members who are not able to attend the meeting should notify Suzanne Bennett no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.

3) Scrutiny Board Members who have an interest in any report referred to this meeting, but who are not Members of this Committee, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors N Akhtar (Deputy Chair), J Blundell, G Duggins (Chair), T Khan, R Lakha, J Mutton, M Mutton, K Taylor and D Welsh

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting OR if you would like this information in another format or language please contact us.

Suzanne Bennett

Tel: 024 7683 3072 Email: suzanne.bennett@coventry.gov.uk

Coventry City Council
Minutes of the Meeting of Scrutiny Co-ordination Committee held at 10.00 am on
Wednesday, 9 March 2016

Present:

Members: Councillor G Duggins (Chair)
Councillor N Akhtar (Deputy Chair)
Councillor S Bains
Councillor J Blundell
Councillor T Khan
Councillor R Lakha
Councillor J Mutton
Councillor K Taylor
Councillor D Welsh

Other Members: Councillors L Bigham, J Clifford, J Lepoidevin, A Lucas,
K Maton and P Seaman

Employees:

G Faherty, Chief Executive's Directorate
G Holmes, Resources Directorate
L Knight, Resources Directorate
J Moore, People Directorate
L Read, Resources Directorate
M Reeves, Chief Executive
A West, Resources Directorate

Apologies: Councillor M Mutton
Councillor A Khan (Cabinet Member)
Councillors Miks, Noonan and O'Boyle and Mrs Hanson
(Scrutiny Board (2))

Public Business

71. Declarations of Interest

There were no declarations of interest.

72. Minutes

The minutes of the meetings held on 10th and 24th February, 2016 were signed as true records. There were no matters arising.

73. Update on Combined Authorities

Martin Reeves, Chief Executive, Councillor Lucas, Cabinet Member for Policy and Leadership and Councillor Maton, Cabinet Member for Business, Enterprise and Employment provided an update on the latest position regarding the West Midlands Combined Authority (CA).

The Committee were reminded that at their meeting on 23rd February, the Council approved the draft order to establish the West Midlands Combined Authority and endorsed the draft constitution for adoption. The previous day, Sandwell Metropolitan Borough Council had become the last of the seven local authorities to agree to become part of the CA. The next step was for the Order to be laid before Parliament by the Secretary of State. The order would be statutory basis on which the CA would be established.

The Committee were updated on the latest position as regards to other Authorities in the West Midlands area who were now considering the business case for joining the CA. Further information was provided on the two types of membership, constituent and non-constituent.

The Committee questioned the Officer and Cabinet Members present on a number of issues including who was responsible for making statements on behalf of the CA and the benefits of being a constituent member compared to a non-constituent member.

RESOLVED that the latest update be noted.

74. Coventry Alcohol Strategy (2014-17) and Coventry Drug Strategy (2015-2017)

The Committee considered a report of the Director of Public Health which provided an update on the progress made in delivering the city wide alcohol and drug strategies which had been developed by partners to steer and guide work to tackle and address alcohol and drug misuse in the city. Members of the Education and Children's Services Scrutiny Board (2) attended the meeting for the consideration of this item, in particular the update on the Family Drug and Alcohol Court. Councillor Clifford, Deputy Cabinet Member Health and Adult Services also attended.

The report informed of the estimated numbers of individuals who were alcohol dependent or were opiate and crack users in the city and reference was made to the increasing use of psychoactive substances (legal highs). The Coventry Household Survey revealed that the rate of those drinking above recommended NHS guidelines had decreased from 46% in 2007 to 30% in 2012. The national figures for drug use among young people showed fewer young people using drugs.

The key themes of the strategies were:

- (i) Providing effective prevention and recovery focused treatment
- (ii) Changing and challenging attitudes and behaviour
- (iii) Controlling the supply and promoting alcohol-free and drug-free environments.

The strategies were owned and driven by the multi-agency Drug and Alcohol Steering Group which was chaired by Councillor Clifford and included representatives from the partner organisations.

The report set out progress in relation to the above three key themes of the strategies.

Regarding the first theme, the report referred to the specialist treatment services available; the alternatives to structured treatment; tackling hidden harm, early intervention and young people's treatment; treatment for dual diagnosis patients; domestic violence and abuse; and the Alcohol Liaison Nurse Service. Information was also provided on the new Family Drug and Alcohol Court which was a pioneering initiative specialising in tackling drug and alcohol issues in families whose children are subject to care proceedings. A specialist team of partners work alongside families throughout the court proceedings and families saw their judge every fortnight to address problems.

For the second theme, the report drew attention to a number of issues including the Alcohol Intervention and Brief Advice intervention; intelligence building; communications strategy; street drinking; contingency management intervention; young people and housing; and legal highs.

The report referred to the following areas in relation to the third theme, Public Space Protection Orders; review of licences; and undertaking intelligence led underage test purchasing.

Members questioned the officers on a number of issues arising from the report and responses were provided, matters raised included:

- Further information about what was being done to identify and support children at risk where their families were involved with drugs and alcohol
- The measures used to identify and help children aged 0 to 5 years
- Concerns about the toxic triangle (substance misuse, domestic abuse and mental health) and details about the work of midwives and health visitors
- Information about the new Family Drug and Alcohol Court
- Patient referrals to the Recovery Partnership and what could be done if patients refused to engage
- Partnership working with the Police in relation to problem areas with significant drug and alcohol issues
- A potential correlation between decreasing numbers of recreational drugs users and the increasing numbers of young people being prescribed anti-depressants
- A request for further information on recent trends in the behaviour and attitudes of young people in relation to the recent reduction in drug and alcohol misuse
- Further details about the declining levels of alcohol dependency alongside the increasing numbers who drank far more than the recommended levels
- The importance of early prevention measures
- The work being undertaken in schools to support pupils and their families.

RESOLVED that:

(1) The progress made over the last year with Coventry's Alcohol and Drug Strategies be endorsed.

(2) Future reports to include details of the numbers of referrals made by the Recovery Partnership to the Referral and Assessment Service, including details of the referrals not taken up.

75. Annual Canvass Update

The Scrutiny Board considered a briefing note of the Electoral Services Manager which informed of the outcome of the 2015 Annual Canvass under the new requirements following the introduction of individual Electoral Registration (IER). Information was also provided on the up to date electorate figures following additional activities following completion of the Canvass.

The briefing note indicated that during the last two years work had been progressing for the introduction of IER which had been monitored by the Electoral Arrangements Advisory Panel. Legislation required the Electoral Registration Officer to send all properties in their area a Household Enquiry Form (HEF) which provided information on who was currently residing at the property aged 16 and above. Potential electors identified on the form were then sent an Invitation to Register (ITR).

From 31st July, 2015 each property in the city received a HEF. Two reminders were hand delivered in August and September to households that hadn't responded. Any non-responders then received a personal visit during October. The overall response rate to the HEF was 86%. An appendix to the briefing note provided a breakdown, in Ward and Constituency, of the numbers that did not respond to the HEF.

The briefing note also informed of the arrangements for encouraging potential electors to register. ITRs were sent out in August followed by two reminders and then a personal visit to non-responders which commenced in November.

The Committee were informed of the current engagement activities to encourage registration. They also noted that as set out in legislation the transition to Individual Electoral Registration ended on 1st December, 2015 and 3,571 unconfirmed electors were deleted from the electoral register and further details were provided about this.

From all the work carried out during the canvass on 1st December there were 17,889 pending electors in the city. Engagement work was on-going to obtain responses.

Lessons learnt from the first annual canvass since the introduction of IER will be implemented as part of a more comprehensive plan for the 2016 annual canvass. This will also involve closer working with Coventry University, Warwick University, residential care homes, sheltered accommodation, housing association partners, landlords of houses in multiple occupation and other Council Directorates.

Members questioned the officer on aspects of the briefing note and responses were provided, matters raised included:

- Clarification regarding the number of unconfirmed electors who had been removed from the electoral register and the measures that had been undertaken to encourage them to register
- Further details about the number of empty properties in the city including student properties and the issue of foreign nationals

- Concerns that the details about the way in which properties where no eligible voters have been identified are shown as empty properties could give the wrong message to members of the public implying there were far more empty properties than there actually were
- Details about an individual registration case
- Further information about the issues concerning student halls and student registrations and what could be done to encourage more students to register.

RESOLVED that:

(1) The outcome of the 2015 Annual Canvass be noted.

(2) A briefing note be sent to members providing further details on the 24,585 properties where no electors are registered to vote.

76. Report Back on the Work of Outside Body - Coventry Refugee and Migrant Centre

The Committee noted a report of Councillor A Khan which detailed the work of the Coventry Refugee and Migrant Centre over the preceding twelve months and informed of Councillor Khan's attendance at meetings during this time. Additional information was provided on the benefits of the appointment and the financial contribution made to the organisation by the Council.

The Committee discussed the level of detail about the work of the organisation contained in the report and it was noted that the link to the organisation's Annual Report had been included in the report submitted.

RESOLVED that:

(1) The City Council continues to make appointments to the Board of the Coventry Refuge and Migrant Centre.

(2) Consideration be given to updating the template for reports back on the work of outside bodies to include reference to the significant issues and developments for the year.

77. Outstanding Issues

The Committee noted that all outstanding issues had been included in their Work Programme for the year, minute 78 below refers.

78. Scrutiny Co-ordination Committee Work Programme 2015/2016

The Committee considered their Work Programme for the current municipal year.

RESOLVED that the Work Programme be noted.

79. Any Other Items of Public Business

There were no additional items of urgent public business.

(Meeting closed at 12.00 pm)



Coventry City Council

Briefing Note

To: Scrutiny Co-ordination Committee

Date: 20 April 2016

Subject: City Centre Destination Leisure Facility – Progress Update

1 Purpose of the Note

- 1.1 In September 2014, Coventry City Council approved the addition of £36.7m to its capital programme for 2014/15 onwards, for the development of a City Centre Destination Leisure Facility (CCDLF) on the existing Christchurch House and Spire House site.
- 1.2 This briefing note provides an update on progress of the City Centre Destination Leisure Facility project, in relation to the development of the design, for the purpose of presentation and discussion for the meeting of Scrutiny Co-ordination Committee.

2 Recommendations

It is recommended that the Scrutiny Co-ordination Committee:

- (i) Review progress on the developing design of the City Centre Destination Facility since its approval by Cabinet in August 2014 and endorsement by Council in September 2014.
- (ii) Recommend the Cabinet Member for Culture, Leisure, Sports and Parks continues receive regular briefings on the developing design of the City Centre Destination Leisure Facility (CCDLF) and signs off all Royal Institute of British Architects (RIBA) stage reports.

3 Information/Background

- 3.1 In September 2014, Coventry City Council unanimously approved a new ten-year partnership Sports Strategy for the city, underpinned by a new Facility Strategy, Playing Pitch Strategy and Aquatic Strategy. The work underpinning these strategies drew upon city-wide audits of indoor facilities and playing pitches; comprehensive desk-top research; local survey findings (1,532 responses); consultation with communities, clubs and sports network partners; benchmarked performance and financial data (nationally sourced); and industry modelling tools (e.g. Facility Planning Model (FPM); National Benchmarking Service; Active People Survey; Active Places Power).
- 3.2 The Coventry Sports Strategy 2014-2024 is structured around eight Vision Aims and 37 Strategic Objectives. Vision Aim 5 seeks:

“To provide a range of modern, accessible, and high-quality sports facilities”
- 3.3 Aligned to this Vision Aim, a strategic investment model has been developed by the city to recycle funding that was (and at a reduced level, still currently is) being used to subsidise

ageing public leisure facilities, and redirect this into the delivery of a modern and strategically located portfolio of sports and public leisure facilities. This programme of strategic re-provisioning will provide a more efficient and attractive public leisure offer; be better placed to provide for projected future population growth within the city; and be financially sustainable without further local authority subsidy.

3.4 The strategic review and rationalisation of public leisure facilities has been shaped into an implementation plan that structures the modernisation and re-provisioning of facilities into distinct phases – each phase being demand-led and financially viable within the overarching investment model. The first three phases of this implementation plan have already been achieved:

- The Public Leisure Operation of the Arena Health and Fitness Club at the Ricoh Arena was closed, as it was non-strategic and financially unsustainable
- The Public Leisure Operation of two school sites was withdrawn as it also had limited strategic value and was financially unsustainable
- An £8m aquatic extension to Centre AT7 in the North East of the city was funded from the recycled savings that were immediately realised from public leisure operational efficiencies; the closures/withdrawals above; and the closure of the 1930's Foleshill Sports and Leisure Centre

3.4 Phase 4 of the investment plan – the CCDLF – was in September 2014 approved by Council and £36.7m was added to capital programme for 2014/15 onwards.

3.5 The brief for the CCDLF includes an aspiration to create a landmark building, appropriate for a city centre location, with the water slides, rides and features creating an attraction to draw people into the city centre from across the city and the wider region.

3.6 The facility will place sport and active recreation in the heart of city centre regeneration, with a view to promoting active leisure as an accessible, social, family activity (in line with Marmot principles) and the city of Coventry as a visitor destination and centre for sport and culture (in line with Coventry's UK City of Culture 2021 aspirations and Council Plan objectives).

4 Facility Mix

4.1 The proposed facility mix for the City Centre Destination Leisure Facility is:

- Circa 2,000 m² Leisure Water Park (including Wave Pool, Lazy River, Children's Play Area and Flume Rides)
- 25m x 4 Lane Lap Pool
- 100-120 Station Fitness Suite
- Studio Spaces (incl. Exercise and Spin Cycling Studios)
- Squash Courts
- Health Spa
- Climbing Wall
- Crèche

5 Professional Appointments

- 5.1 In March 2015, Appleyard and Trew became the Council's first professional appointment for the CCDLF, project providing project management and cost consultancy services.
- 5.2 In April 2015, Water Technology Inc. (WTI) were appointed to provide specialist advice on the design of the pools and indoor features, which include a wave pool, lazy river, children's splash pad, children's play structure and six water slides. WTI has designed water parks, aquatic leisure facilities and water playgrounds across the world and is currently working in 15 different countries using the latest technology to design and engineer a mix of rides and slides for all ages.
- 5.3 Architects FaulknerBrowns, who have designed innovative and award winning buildings including the Derby Arena, a velodrome for the Pan Am games in Toronto, the canoeing and sailing centres for the London Olympic Games in 2012 and an Olympic-standard Aquatics Centre in Dubai were appointed as Architects for the CCDLF in June 2015.
- 5.4 In July 2015 Engenuiti were appointed to provide Structural and Civil engineering services and Desco were also appointed to provide Mechanical and Electrical services.
- 5.5 The Tenders for the ride / features supplier have been returned and are currently being evaluated, with an appointment expected in April 2016.
- 5.6 The OJEU notice for the contractor has been advertised, with ten companies returning Pre-Qualifying Questionnaires which are currently being evaluated. It is anticipated that five companies will move forward to the Invitation to Tender stage.

6 Programme

- 6.1 Within the provisions of the programme, planning permission will be submitted to the Council in May 2016, with the aim of achieving planning approval in August 2016.
- 6.2 The preferred contractor will be appointed in December 2016 after a two-stage tender process.
- 6.3 Demolition of the existing Christchurch House and Spire House site is scheduled to commence in October 2016 and is expected to take six months.
- 6.4 The contractor is scheduled to start building work on the site in March 2017. The building programme is scheduled to take 80 weeks with practical completion expected in November 2018.
- 6.5 The CCDLF is due to be opened to the public in November 2018.

7. Design Development

- 7.1 The initial design intent, design feasibility and concept planning that was undertaken by the Design Team and Project Team (RIBA Stages 1 and 2) was completed in December 2015, more firmly establishing the specific facility mix, adjacencies and spatial requirements of the facility.
- 7.2 Faye Cockayne, the Council's Major Projects Community Engagement Officer has been working with ten pupils from Westwood School for around a year. The group have been finding out about project management and have visited Coral Reef, Sandcastle and

Waterworld, and trying out and providing feedback on the rides and slides. The children fed back their views to the CCDLF design team and have helped shape the design of the water park, particularly the accessibility for disabled people.

- 7.3 The Design Stage 2 completion report was formally signed off in January 2016.
- 7.4 The Design Stage 3 process was developed in close co-ordination with the client team and Project Manager, from the concept proposals outlined in the Stage 2 report of January 2016. The Stage 3 architectural layouts closely follow the concept design proposals outlined at Stage 2. The Stage 3 development has simply added greater detail to the layout arrangement and generally fixed the layouts. The proposals for the exterior of the building have developed significantly during the Stage 3 period taking on a more dynamic moving appearance. This development journey has been a careful balance between creating a quality, imposing and iconic design alongside affordability. The Stage 3 report has been submitted to the Client Team for sign off.
- 7.5 The images in Appendix 1 to this report are being used for pre-planning engagement.
- 7.6 The appearance of the CCDLF will be developed further during the technical design phase February 2016 – May 2016 (RIBA Stage 4), in discussion with the client team and planning officers. The overriding principles of the Stage 3 design are fixed; and the following outstanding issues will now be developed further in parallel with the Stage 4 technical design:

Rides

The rides supplier(s) tender process is underway and an evaluation of tender proposals will be held at the beginning of Stage 4. A period of design development will then be required to fully integrate the rides into the building design architecturally and technically, particularly in regard to structural support.

Pool Construction

The decision on whether the leisure pool tanks are constructed in concrete or a steel 'Myrtha' type system is being explored carefully in regard to cost, risk and buildability. There are considerable structural and dimensional differences between the options, which will need to be confirmed once a decision on the preferred option is made.

Central Wet Activity Area

The final design for the water feature and slides within the central area will be developed with preferred suppliers during Stage 4.

Water Features

The mix of water features (sprays, jets, geysers etc.) within the wave pool shallows and river will need to be established during the Stage 4 period.

Catering Kitchen

The detailed catering brief and kitchen layout will be further refined during Stage 4 to suit the scale of the operation proposed. The design development will inform the level of air handling/extraction the kitchen will require.

Wet Changing Area

The wet changing area layout will be developed further during Stage 4 to create the optimum range of locker and cubicle sizes from one-person through to family-sized cubicles and group changing.

Spiral Ramp

The ramp gradient and landing positions are integral to the building levels, access to the pools and features alongside. As the central activity area and pool construction technical design is developed, the ramp will require adjusting to suit.

Reception Layout and Control

The reception, servery and turnstile control will be developed as part of the Stage 4 technical design to include the counter design, the turnstile/control methodology and queuing strategy.

12 Officer Contact Details

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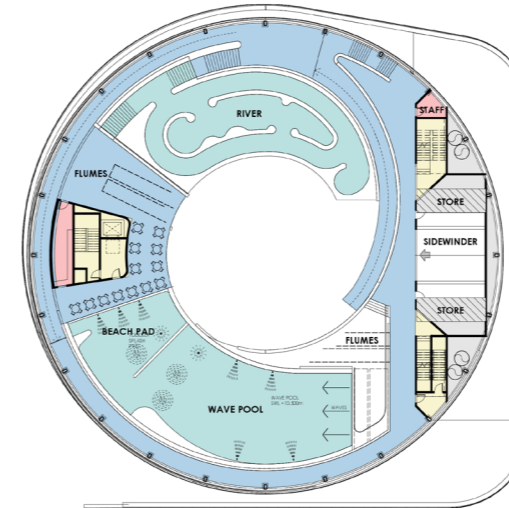
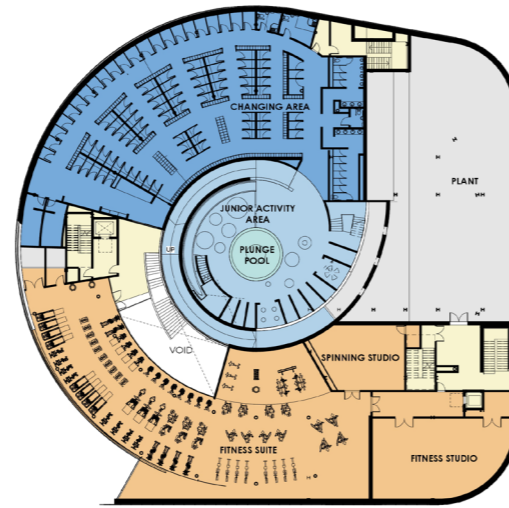
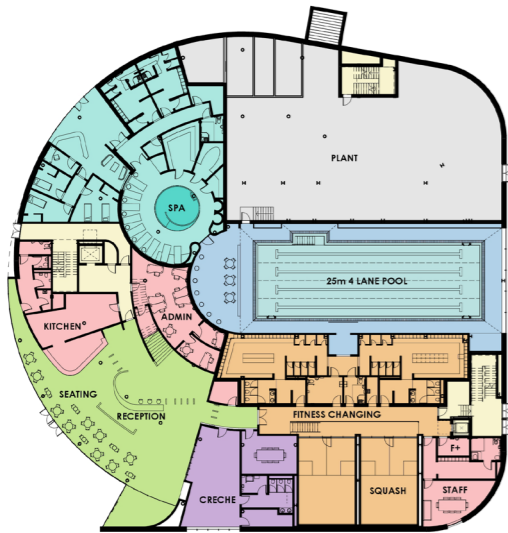
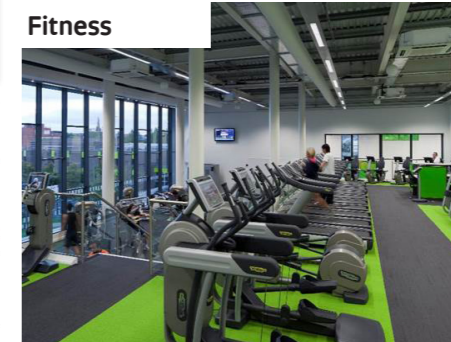
Steve Wiles
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Coventry Water Park

Coventry Council is proposing a landmark leisure water, fitness and spa facility which will become a new destination within the city centre.

The facility will encourage the use of local residents, families and visitors to the city and will act as a catalyst for the regeneration of the surrounding urban realm.

The building will include a high octane leisure water offer with a wave pool, river and flume rides. It will also house a spa, fitness suite, 25m pool, squash courts and creche.



Ground Floor:
Entrance / Spa / 25m Pool / Squash

First Floor:
Pool Changing / Fitness

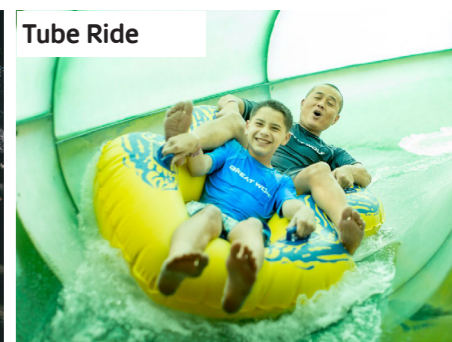
Second Floor:
Pool Hall



Illustrative Visual Day



Illustrative Visual Night



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Scrutiny Co-ordination Committee

Scrutiny Work Programme 2015/16

8th July 2015
Teenage pregnancy
Child Sexual Exploitation Team including taxi licensing policy
Combined Authority Progress – standing item
29th July 2015
Council Plan – Performance Report
9th September 2015
Cultural Trusts Review
Female Genital Mutilation
Combined Authority Progress – standing item
14th October 2015
Domestic Violence and Abuse
Community Engagement and Individual Voter Registration
21st October 2015
Cultural Trusts Review
Ricoh Arena Railway Station
Combined Authority Progress – standing item
4th November 2015
Meeting not required
9th December 2015
Welfare Reform
Combined Authority Progress – standing item
13th January 2016
Council Plan Half Year Performance including Equalities
Domestic Violence Perpetrators commissioned service
Combined Authority Progress – standing item
10th February 2016
Air Quality Action Plan
Marmot
24th February 2016
Coventry – A Top 10 City
9th March 2016
Coventry Alcohol Strategy (2014 – 2017) and Coventry Drugs Strategy (2015-2017) – Review of Implementation Plans and update on the Family Drug and Alcohol Court
Annual Canvass Update
Combined Authority Progress – standing item
20th April 2016
City Centre Leisure Centre Development
Combined Authority Progress – standing item

Date to be decided
*SB1, SB2 & SB4
Impact of the restructure of People Directorate
*Scruco and SB3
Tourism and Events
Next Municipal Year
Progress on commissioned DVA services
Crime and Community Safety performance
Welfare Reform
Regulatory Services
Coventry Strategic Objectives Plan for Children and Young People who are missing, at risk of or experiencing sexual exploitation

Date	Title	Detail	Cabinet Member/ Lead Officer	Source
8th July 2015	Teenage pregnancy	Following an increase in conceptions in Coventry and a reduction in other areas of the country, the Board would like to look at progress and action in this area of work.	Nadia Inglis, Jane Moore Cllr Ruane	
	Child Sexual Exploitation Team including taxi licensing policy	To look in more detail at the new Child Sexual Exploitation team and the work to address child sexual exploitation, including taxi licensing following the Rotherham report.	Yolanda Corden Andrew Walster Cllr Ruane Cllr Townshend	Informal meeting 10/6/15
	Combined Authority Progress – standing item	Progress report on Combined Authority, including the communications aspect	Jenni Venn Adrian West Fran Collingham Cllr Lucas	Informal meeting 10/6/15
29th July 2015	Council Plan – Performance Report	This performance report summarises progress in 2013/14 in relation to the plans priorities and a set of key headline indicators. The Council's equality objectives have also been revised in light of the new Council Plan; the headline equality indicators have been included in this report. Reviewing the plan provides an opportunity to identify any issues of concern for inclusion in the Scrutiny work programme for the coming year.	Cllr Gannon Jenni Venn / Si Chun Lam	Annual report
9th September 2015	Cultural Trusts Review	Outside bodies and Annual Report – look to hold meeting at one of the Trust venues	Cllr Maton David Nuttall	
	Female Genital Mutilation	To monitor action plan and bring to Board if issues		
	Combined Authority Progress – standing item	Progress report on Combined Authority, including the communications aspect	Jenni Venn Adrian West Fran Collingham	Informal meeting 10/6/15
14th October 2015	Domestic Violence and Abuse	To include support to children who witness domestic abuse and also the rise in abuse from older children to their parents and grandparents.	Cllr Dr R Auluck Cllr Lucas	

Date	Title	Detail	Cabinet Member/ Lead Officer	Source
	Community Engagement and Individual Voter Registration	To look at how members of the community can be involved and engaged in the work of the Council, including individual voter registration	Liz Read	Informal meeting 10/6/15
21st October 2015	Cultural Trusts Review	Outside bodies and Annual Report	Cllr Maton David Nuttall	
	Ricoh Arena Railway Station	To look in more detail at the decision making process and also future development plans for the station	Cllr Maton Cllr McNicholas Colin Knight Mike Waters	Meeting 9/9/15
	Combined Authority Progress – standing item	Progress report on Combined Authority, including the communications aspect	Jenni Venn Adrian West Fran Collingham	Informal meeting 10/6/15
4th November 2015	Meeting not required			
9th December 2015	Welfare Reform	Further review of impacts of changes to welfare provision and the services provided by partners in the city. Including most recent changes announced.		
	Combined Authority Progress – standing item	Progress report on Combined Authority, including the communications aspect	Adrian West Fran Collingham	Informal meeting 10/6/15
13th January 2016	Council Plan Half Year Performance including Equalities	To consider the half year performance. Links to the item on a top 10 City.	Andy Baker	
	Domestic Violence Perpetrators commissioned	Following their meeting on 14 th October Members requested further progress on the DV perpetrators programme, including child perpetrators and	Isabel Merrifield Cllr R Auluck	

Date	Title	Detail	Cabinet Member/ Lead Officer	Source
	service	referral/waiting times		
	Combined Authority Progress – standing item	Progress report on Combined Authority, including the communications aspect	Adrian West Fran Collingham	Informal meeting 10/6/15
10th February 2016	Air Quality Action Plan	An update on progress on the development of an Air Action Plan, following s briefing note to SCRUCO on 5/11/14, also to cover action identified at the meeting on 5/11/14 including congestion and bus lanes.	Hamish Simmonds	Scrucro 5/11/14
	Marmot	To provide the Board with information on the benefits of being a Marmot City.	Jane Moore	
24th February 2016	Coventry – A Top 10 City	Following the consideration of the Council Plan, Member requested more information on the measures and requirements for Coventry becoming a top 10 city. Members want to know what it would look like for Coventry to be a Top 10 City and how we'd know when we'd met the measures.	Cllr Lucas/ Andy Baker	Scrucro 29/7/15
9th March 2016	Coventry Alcohol Strategy (2014 – 2017) and Coventry Drugs Strategy (2015-2017) – Review of Implementation Plans and update on the Family Drug and Alcohol Court	Coventry Drugs Strategy was considered at the meeting on 4/3/15. The Board has requested that an update on the Implementation Plan be submitted to a future meeting of the Committee to include: 1) Additional performance indicators on other projected benefits such as the links with domestic violence and abuse and how referrals have reduced the prevalence of illegal drugs 2) Information on the use and effects of legal highs which are not covered by current misuse of drug laws but can have serious health risks, with legal highs being included in the strategy 3) Details of the sharing of information between the partner organisations.		

Date	Title	Detail	Cabinet Member/ Lead Officer	Source
		SB2 also requested that progress on the Family Drug and Alcohol Court be reviewed at this point.		
	Annual Canvass Update	At their meeting on the 14 th October the Board requested a progress report on the annual canvass, particularly in the context of the boundary review	Liz Read	Scruco 14/10/15
	Combined Authority Progress – standing item	Progress report on Combined Authority, including the communications aspect	Adrian West Fran Collingham	Informal meeting 10/6/15
20th April 2016	City Centre Leisure Centre Development	To look at the proposals for the new leisure centre and seek reassurances about the finances.	David Cockcroft	
	Combined Authority Progress – standing item	Progress report on Combined Authority, including the communications aspect	Adrian West Fran Collingham	Informal meeting 10/6/15
Date to be decided				
*SB1, SB2 & SB4	Impact of the restructure of People Directorate	To review whether the changes to the structure of the People Directorate have supported service improvement and savings targets.	Executive Director - People	SB2 Meeting 23 April 15
*Scruco and SB3	Tourism and Events	Following on from the consideration by Scruco of the Tourism Strategy	David Nuttall Cllr Maton	
Next Municipal Year	Progress on commissioned DVA services	Following their meeting on 14 th October 2015, Board Members agreed to receive annual progress updates, including October 2016. To include contributions from the Police and Whitefriar's Housing and any information on a regional perpetrators programme.	Isabel Merrifield Cllr R Auluck	Scruco 14/10/15 13/1/16
	Crime and Community Safety performance	To review: <ul style="list-style-type: none"> • Work of the Police and Crime Board/ Community Safety Partnership; • performance for 15/16 and the emerging priorities from the strategic assessment; and 		Annual review

Date	Title	Detail	Cabinet Member/ Lead Officer	Source
		<ul style="list-style-type: none"> proposed Police and Crime Plan priorities, delivery plan and spending plan. To be taken June/July 2016		
	Welfare Reform	Further review of impacts of changes to welfare provision and the services provided by partners in the city. Including most recent changes announced.	Glenda Cowley/ Welfare Reform Working Together Group	SCRUCO December 2015
	Regulatory Services	At its January meeting, Scrucoco considered a pilot approach to reviewing risk levels and thresholds for intervention and how this could affect the way the service operates and engages with local people. It was agreed that the outcomes of the pilot and proposals for rolling this approach out be considered at a future meeting early in the 2014/15 municipal year.	Andrew Walster	Informal Scrucoco meeting 10/06/13 and Scrucoco 22/01/14
	Coventry Strategic Objectives Plan for Children and Young People who are missing, at risk of or experiencing sexual exploitation	An update from July to include an update and comparison of timescales and RAG ratings. Also to include details of the commissioned service delivered by Barnardo's specifically for children who have gone missing from care and those at risk of sexual exploitation.	John Gregg Cllr Ruane	Meeting 08/07/15 SB2 Meeting 12 th Feb 15

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